



**CITIZENS OF THE WORLD CHARTER SCHOOLS LOS ANGELES
TRANSITIONAL KINDERGARTEN POLICY**

Citizens of the World Charter Schools Los Angeles (“CWC LA” or the “Charter School”) offers a high-quality transitional kindergarten (“TK”) program for all eligible children. The program shall assist children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond. For students who choose TK, this program shall be the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate.

Eligibility for TK

CWC LA’s TK program shall admit 4-year-olds who will turn 5 years old during the school year as follows:

- 2022-23 School Year – 5th Birthday between September 2, 2022, and February 2, 2023.
- 2023-24 School Year – 5th Birthday between September 2, 2023, and April 2, 2024.
- 2024-25 School Year – 5th Birthday between September 2, 2024 and June 2, 2025.
- Beginning the 2025-26 school year, CWC LA shall admit all students who will have their fourth birthday by September 1 of the school year.

The following chart illustrates the year a student will be admitted to TK or Kindergarten based on their birthday:

Birthday Range	TK Year	Kindergarten Year
9/2/17 and 2/2/18	22-23	23-24
2/3/18 and 9/1/18	NA ¹	23-24
9/2/18 and 4/2/19	23-24	24-25
4/3/19 and 9/1/19	NA	24-25
9/2/19 and 6/2/20	24-25	25-26
6/3/20 and 8/30/20	NA	25-26
9/1/20 and 8/30/21	25-26	26-27
9/1/21 and 8/30/22	26-27	27-28

¹ NA indicates that a child born in this range will not participate in a TK program unless they receive early admission pursuant to the next paragraph.

Early Admission

In addition, any child who will have their fifth birthday during any school year may, with the mutual approval of the Charter School and the parent/guardian, be admitted into TK if CWC LA determines that the admittance is in the best interests of the child and the parent/guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance. The CWC LA Board expressly delegates this determination to the Executive Director with instruction that such determination shall be made holistically and shall not be made solely based on any test or formalized assessment.

CWC LA shall also promote early admission to prospective families as an option that is available to their child, and shall collect early admission applications and inquiries on the same cycle as all applications and inquiries to the Charter School.

Enrollment in the TK program, as with any enrollment in the Charter School, shall be voluntary.

Curriculum and Instruction

CWC LA's TK program shall be the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate. This curriculum shall be aligned to the California Preschool Learning Foundation developed by the Department of Education.

The number of instructional minutes offered in TK shall meet the requirements of Education Code Section 47612.5 – as of the date of this policy, 36,000 minutes per year. TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet TK student needs and standards.

Staffing

CWC LA shall meet all state requirements related to average TK class size and the number of adults in each TK classroom.

Teachers assigned to teach in TK classes shall possess a teaching credential or permit that authorizes instruction at the kindergarten grade level. Additionally, teachers who are assigned to a TK classroom shall meet all credentialing requirements in state law for teachers of TK students.

The Executive Director or designee may provide professional development as needed to ensure that TK teachers have knowledge of applicable standards and effective instructional methods for teaching young children.

Continuation to Kindergarten

Students who complete the TK program shall be deemed “existing students” of CWC LA and will continue to kindergarten the following school year. In order to accommodate as many students as possible, the Board requests that parents of students who chose not to continue into the CWC LA kindergarten program in the following school year provide notice to the Executive Director or designee and complete requested paperwork as soon as that decision is made.

Program Evaluation

The Executive Director or designee shall develop or identify appropriate assessments of transitional kindergarten students' development and progress. The Executive Director or designee shall monitor and report as necessary to the Board regarding program implementation and the progress of students in meeting related academic standards.

Health and Safety

Students entering TK shall be subject to CWC LA's Health and Safety Policies, including those relating to immunizations, as if the child were entering kindergarten. These policies are available on the CWC LA website or in the main office.